

July 1, 2004–June 30, 2005

The Library *of* Virginia

ANNUAL REPORT



MISSION STATEMENT

The Library of Virginia preserves the legacy of Virginia's culture and history and provides access to the most comprehensive information resources for and about Virginia.

AGENCY VISION

The Library of Virginia will be the commonwealth's leader in statewide library and archival services and the world's foremost research and educational institution dedicated to the history and culture of Virginia.

OPERATING VALUES

- To support the mission and vision of the Library of Virginia
- To manage in accordance with the objectives of the Council on Virginia's Future
 - To operate according to the highest professional and ethical standards
 - To provide courteous, timely, and accurate service
 - To be responsible stewards of the resources entrusted to our care
- To foster open communication in a supportive and trusting environment
 - To encourage teamwork and staff involvement in decision-making
 - To treat others with integrity and mutual respect

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LETTER FROM THE BOARD CHAIRMAN

I have the honor, on behalf of the Library Board, to submit the 2004–2005 Annual Report of the Library of Virginia. The year ending June 30, 2005, was one of tremendous progress for this institution.

The Library of Virginia, as the library at the seat of government and the state archives, is a public trust. Examples of how the Library fulfills that trust can be found throughout this report. From the Library's collaboration with the Library of Congress to provide online access to Civil War maps to providing "wi-fi" computer access in the Library to hosting a major symposium, "Virginia Women Through Four Centuries," the Library has served well the people of Virginia and library users around the world.

The Library's dedicated staff continues to use its expertise daily to enhance our understanding of Virginia's history and culture while preserving and making available the documentary heritage of our commonwealth. The exhibitions *Working Out Her Destiny* and *Virginia Collects: Art from Capitol Square*, the study of the Virginia Public Records Act, the award of 32 grants to localities for the preservation of historic circuit court records, and the request for a comprehensive study of the state's public libraries are among the accomplishments of the last fiscal year.

We are pleased to have met the needs of our diverse constituencies and to have collaborated with a wide variety of partners in meeting the goals of our mission. It is my pleasure to share with you the progress and successes achieved by the staff of the Library of Virginia.

Sincerely,

A handwritten signature in cursive script, reading "Franklin E. Robeson". The ink is dark and the signature is fluid, with a large initial 'F' and a stylized 'R'.

Franklin E. "Bud" Robeson

MESSAGE FROM THE LIBRARIAN OF VIRGINIA

Once again it is a pleasure for me to welcome you to the annual report highlighting the activities of the Library of Virginia, this time for the twelve-month period ending June 30, 2005. In reading the report, you will sense that this is one of the more comprehensive cultural institutions in Virginia. You will see that we provide high levels of service and assistance that are available to potentially every citizen and political subdivision throughout the commonwealth. For this reason I am pleased that, year in and year out, the talented staff at the Library of Virginia continues to excel in providing the exemplary programs and customer service that you have come to expect.

This report is a tribute to the hard work provided by our employees. They take pride in offering a variety of services and programs for your benefit. They take seriously our designation and responsibility as guardian of the most comprehensive collection of materials and information about Virginia in the commonwealth. Collectively, the staff supplies a comprehensive level of expertise about Virginia and her history that is hard to match. Other individuals associated with us contribute to our success as well.

I am grateful for the good work and support provided by the distinguished men and women serving on our various boards. They give endlessly of their time and talent to make this a better institution. I am also appreciative of those who contribute financially to the Library of Virginia Foundation. With limited state funding we would not be able to accomplish all that we do without the generous financial support of our many friends.

As we approach the historic events and activities associated with Jamestown 2007, more and more attention will be directed at the Library of Virginia because of what we have and what we represent. I cordially invite you to take a glance at what we have and what we do in the following pages, and then visit us in Richmond. What we have is not only Virginia's story, but your story as well.

We look forward to seeing you soon.

A handwritten signature in black ink, reading "Nolan T. Yelich". The signature is written in a cursive style with a large, stylized 'N' and 'Y'.

Nolan T. Yelich

CONTINUING TO GROW

The Library of Virginia's archival, book, government publication, and special collections continue to grow at an exceptional pace. Much of the growth is thanks to the generosity of the Library of Virginia Foundation.

In 2004–2005, for example, the Foundation again provided critical funding for the direct purchases of research and reference materials, allowing the Library to respond quickly to acquire new community, church, family, and business histories issued in small print runs by local organizations and also by authors who have sponsored, published, and distributed significant resources not available through the usual bookstores or other vendors. For fiscal year 2005, the Foundation again funded more than 26 percent of the Library's new book purchases.

In the fiscal year archives staff accessioned more than 1.9 million items. The Library of Virginia's Archival Collection now totals 65,141 cubic feet, or an estimated 97.7 million items. Many collections were donated, and many were transferred from state agencies and local government. Moreover, the archival program continues to purchase collections selectively, working closely with manuscript dealers and auction houses to find and acquire key Virginia-related collections.

For the year the Archives added business, church, military, and organization records as well as personal papers totaling an estimated 94,965 items.

For example, collections acquired by purchase include letters (1841–1844) from Thomas Lewis Preston (1812–1903) of Abingdon detailing his many travels, his views on politics, and especially his affection for southwest Virginia. The papers (1809–1924) of the Lukhard family of King William County encompass correspondence, legal papers, poems and songs, and even a recipe for alcohol. The papers (1862–1876) of Corinda H. Tyler of Louisa County include letters from her brother, William S. Gentry, of Company A, 23rd Virginia Infantry Regiment. A February 16, 1864, letter from Virginus Despeaux Groner to his sister Elizabeth considers the news that the Confederate government may hire women as clerks. Yet another purchased manuscript is a April 21, 1864, letter from Y. C. Blakey, of Georges Tavern in Goochland County, detailing his search for work and advice regarding the division of his in-laws' slaves.

The year also brought substantial additions from the Robert Alonzo Brock Collection at the Huntington Library in San Marino, California. As part of a project first funded by the Roller-Bottimore and Robins Foundations, the Huntington and the Library of Virginia are nearing the end of an immense task: filming an estimated half million pages of Virginia-related manuscript material. This past year, for example, the Library processed the papers (1779–1828) of Micajah Crew, of Hanover County, documenting Crew's activities as a miller and commission merchant, with materials as well on the War of 1812, the British capture of Alexandria, and the affairs of the Society of Friends. In addition, the papers (1834–1860) of Lewis Hill, of Richmond, include details on the hiring of slaves. Letters and documents (1780–1844) to and from James and Dolley Madison concern patronage, political appointments, and presentations of gifts. The papers (1771–1785) of George Mason include importation certificates documenting persons brought to Virginia from Great Britain and Ireland. Another collection of note is a series of records from Confederate hospitals, most concerning Winder Hospital in Richmond, with some items related to Chimborazo Hospital, as well as a hospital for slaves "engaged in work in Richmond's defense."

And, as always, many friends of the Library donated remarkable, and important, manuscript collections. In 2004–2005, for example, the Barksdale Theatre, of Richmond, marked its fiftieth anniversary by donating a huge collection of correspondence, financial materials, ledgers, minutes, musical scores, newsletters, photographs, posters, programs, scrapbooks, and scripts. The Crispus Attucks Cultural Center, Inc., of Norfolk, presented several architectural drawings of the famed Crispus Attucks Theater. The 1919 blueprints represent the first commission by the noted Richmond African American architect Harvey Nathaniel Johnson. Especially gratifying is that so many gifts come from outside Virginia. A Washington state donor, for instance, presented papers (1750–1881) related to the Moody family of Brunswick and Greensville Counties and Petersburg. Much of the collection's correspondence relates to southern plantation life during the period of western migration throughout the South, crop production, southern labor, fashion, and religion as well. Perhaps the year's most unusual gift was the painted wooden sign from the office of famed landscape architect Charles F. Gillette at 105 East Cary Street in Richmond.

The Library also continued to enhance its archival collections in other media formats. The daughter of longtime, and much-beloved, WRVA radio broadcaster Alden Aaroe provided funding for the purchase of reformatting equipment so that the Library could considerably increase its conversion of the radio station's program recordings to archival-quality format. Programs reformatted this year include the November 1958 announcement by Senator Harry F. Byrd that he "will never be a candidate for public office again." In an August broadcast that same year Byrd commented on the recent congressional session, specifically on the deterioration of fiscal sanity, reckless expenditures, and the federal debt. Other recordings saved for future research include a January 20, 1959, speech by Governor J. Lindsay Almond on court rulings related to Virginia's legislative efforts against school desegregation. In a far lighter vein, other recordings capture Alden Aaroe's highly popular reports from his family summer vacations—including trips to Colorado, Hawaii, and Maine and New Brunswick, Canada, with commentaries on everything from camp cooking, to the price of gasoline, to airline schedules!

It is not surprising, though, that the largest accessions are to be found within the Library of Virginia's outstanding State and Local Records Collections. Within the State Records Program, more than 667 cubic feet of material—an estimated 1 million items—were added to Virginia's Archives. To list only a sampling, collections included Campaign Expense Accounts (1991–2001) as well as Abstracts of Votes (1949) from the State Board of Elections. Materials from the House of Delegates included the records (1935–1936) for contested elections and a broad selection of photographs (ca. 1923–1988). Also received were Election Records (1933) from the Secretary of the Commonwealth, records and briefs (2001–2003) from the Supreme Court of Virginia, and records and transcripts from the Virginia Constitutional Conventions of 1945 and 1969. Other collections received were several Web casts by Governor James S. Gilmore, joint subcommittee and commission records (1990–1999) from the Senate of Virginia, 1994 tax reports of public service corporations from the State Corporation Commission, and refused cases for 1992–1993 from the Supreme Court of Virginia.

Within the Local Records Collection, the Library accessioned more than 563 cubic feet, or an estimated 844,800 items. Materials ranged from fiduciary records from an 1852 estate sale in Bedford County and a Baptist Church Record Book (1856–1896) from Cumberland County to poll returns for an 1863 Henry County election for the House of Delegates. Other collections include King George County Chancery Papers (1811–1914) as well as Deeds (1836–1909) and Lists of Births (1871–1890). From Westmoreland County, manuscripts include Oyster Plats, Surveys, and Maps (1882–1947) as well as Oyster Inspection Reports (1886–1898), in addition to Birth and Death Records (1864–1897) and Overseers of the Poor Papers (1880–1903). Municipal records include Chancery Causes (1831–1914) for the city of Chesapeake and Lists of Deeds (1874–1913).

For the year, the Library also added 10,134 books and other print materials, of which 43 percent were received as donations. By the end of the fiscal year, the Library of Virginia's collections of books, periodicals, government publications, microforms, and special materials totaled 1,830,596 items, including 43,719 reels of newspaper microfilm. Indeed, the Library's newspaper collection grew to 3,008 different titles, of which 2,262 are Virginia imprints—the largest collection extant. The year marked the significant purchase of 76 titles for the antebellum, Civil War, Reconstruction, and late-nineteenth-century periods for communities and counties in Virginia's westernmost region, in 1863 formed as West Virginia. Titles include, for example, the Charleston *Enquirer* for 1829–1830, the Kingwood *West Virginia Argus* (1877–1892), the Morgantown *Monongalia Farmer* (1833–1834) and *Mountain Messenger* (1852–1854), and the Ravenswood *South Branch Intelligencer* (1866–1896).

Within the Library's superb Special Collections, accessions included many rare books, photographs, and other graphic materials, as well as broadsides and ephemera. Rare books with Virginia associations included, for example, *The Guide to Railroad Masonry* (London, 1839) by Peter Nicholson and *Historical Sketch of the Exhibit Ex Libris of Gen. John E. Roller of Harrisonburg, Virginia* (Philadelphia, 1901).

Broadsides and similar print materials included the Union Army of the James's *General Order No. 134, in the field, Va.*, on the question of Confederate prisoners at Dutch Gap. Also received were a notice issued by John Hartwell Cocke for *Cleveland . . . selected as a brood horse with great care* and the planter's notice for *Utilitarian . . . bred with An eye for the useful qualities of the road*, both printed in Fluvanna County in the mid-1840s. An especially interesting addition to the Picture Collection was a series of stereograph views, including several circa 1870s pictures of the Capitol, Castle Thunder, Confederate Prison, and the Tomb of General Washington. To the Library's collection of cartes de visite, the Library added *Portrait of a Former Slave*, believed to be from Nelson County.

Together, these remarkable, usually unique, often rare, and always interesting items totaled more than 1.9 million pieces received in 2004–2005—manuscripts, books, and special materials. Friends of the Library are encouraged to review frequently the online catalog for lists of “on order” titles, to peruse the Web site's quarterly list of recent archival accessions, and to seek the guidance of the Library's excellent public-service staff members. There is much to research, much to enjoy, and each week brings new resources.

CONSERVING AND PRESERVING OUR PAST

Despite ongoing budget challenges, the Library of Virginia continues to make substantial progress in its important conservation-preservation program. In fiscal year 2005, the Library invested more than \$700,000 to stabilize, repair, and reformat significant, and often unique, collections of manuscripts, broadsides, rare books, photographs, and other materials. While much of the funding is provided by state appropriation, substantial support is also provided through federal agencies and, of course, through the Library of Virginia Foundation.

Through the Foundation's popular "Adopt-a-Book, Etc." program, individuals, families, businesses, and organizations may donate funds for the restoration of specific library and archival materials to mark special events, to recognize individuals, or to support particular subject interests. Moreover, the donation information becomes part of the item's catalog record—a permanent "thank you" to the donor and recognition of a special project, event, or honoree.

This past year, for example, the program funded the complex repair of two botanical treatises of importance to Virginia's early history—*Flora Orientalis Sive Recensio Plantarum*, published in 1755, and *Flora Virginica*, published in 1743, both by Joannes Fredericus Gronovius (1690–1760). The latter is based on the incredible work of John Clayton (1694–1773). For more than fifty years, Clayton served as clerk of Gloucester County. But it was his intense forty-year interest in the natural landscape that brought him fame; Clayton as early as 1735 began sending dried plant specimens to Europe to Gronovius, a noted botanist, who in turn shared them with the renowned Swedish biologist Carolus Linnaeus (1707–1778). The exchange of scientific data did much to advance the study of botany in the colonies and abroad. Conservation was funded in honor of four long-standing friends of the Library.

Also this past year, the Library, in partnership with the Huntington Library of San Marino, California, completed microfilming for another significant portion of the Robert Alonzo Brock Collection of Virginiana. To date, the Library has processed, described in detail, and made available 227 collections from this immense resource. Researchers are encouraged to peruse these collections, and others as they are added, by searching the Library's online catalog of archival resources by the collection's accession number, 41008. Film is available in the Library's Main Reading Room and through Interlibrary Loan. The ongoing project is scheduled for completion in 2006 and is funded with Foundation support and the assistance of the federal Institute for Museum and Library Services.

The Brock Collection project is but one highlight in the Library's rapid growth in reformatted collections. For many years, the Library coordinated a much-needed Imaging Services Program. Though the program was decimated during the budget cuts of 2000–2003, the need still remained. Thus the Library on July 1, 2004—after more than two years of discussions and planning—initiated a public-private partnership with the Online Computer Library Center's Digital Collection and Preservation Services Division, based in Bethlehem, Pennsylvania, with additional centers in Washington state, Canada, and Holland. The new Richmond center, however, is unique—the only one of the five dedicated to reformatting a single institution's collections. Based on the public-private partnership model established with the Etherington Conservation Center in 1998 for conservation laboratory services, the Library's on-site Preservation Service Center in its first year completed an impressive amount of work. With a second microfilm technician joining the laboratory in March 2005, the on-site facility filmed 146,552 frames—primarily manuscript material. In addition, the Pennsylvania facility filmed numerous titles for the Library's Virginia Newspaper Project and processed and duplicated film produced

from the Brock Collection at the Huntington Library. In addition, OCLC duplicated several hundred reels of security film from the Library's State Records Center vault—archive-master film never before available for Reading Room and Interlibrary Loan access. For the year, the joint Library-OCLC partnership produced 2,041 reels of preservation microfilm.

With the greatly expanded capacity for reformatting collections, the Library is able to address a number of needs—duplicating local-records film long secured in its Records Center Media Vault, reformatting fragile and difficult-to-use manuscript collections, and filming highly acidic, rapidly deteriorating newspaper and other print collections. The Library in 2005 was able, for example, to reformat scores of volumes of personal property tax books for 1885–1887; county records such as deed books, order books, and plats; state records such as the papers (1859–1863) of Governor John Letcher; business records of the Walter D. Moses Music Company of Richmond, and newspapers such as the famed *Richmond Planet*.

In addition, the Library's ongoing public-private partnership—now in its eighth year—with the Etherington Conservation Center again provided access to a range of complex preservation and restoration services both on-site and in ECC's Greensboro, North Carolina, facilities. In fiscal year 2005 the Library continued to make considerable progress in stabilizing and in some instances recovering important collections.

Each year it is especially gratifying to see so many collections mended, de-acidified, cleaned, and at last made available to patrons. In 2005, the Library devoted conservation care to 218 collections and individual items. Examples include a Lancaster County Guardian's Account Book for 1770–1825, several deeds from the William Byrd Papers, letters from the William H. Stith Papers (1830–1846), a 1923 underwriter's map of Virginia Military Institute, Works Progress Administration photographs of Virginia during the Great Depression, a wide variety of World War II-era posters, blueprints for Norfolk's Attucks Theater, and chancery records for Caroline and Gloucester Counties, to name only a few. Print materials included *A Concise System of Instructions and Regulations for the Militia* (Philadelphia, 1836); an annotated 1784 *Report of the Committee of Revisors* issued by the General Assembly; issues for 1914 of the *Hebrew Pioneer*, published in Richmond by the Young Men's Hebrew Association; *The Moralist; A Selection of Moral Essays*, printed in Lewisburg, Virginia, in 1829; and the 1915 program marking the dedication of the Thomas J. Jackson statue in Capitol Square.

Among the year's most complex tasks was the assistance provided for the extensive restoration and expansion of the Capitol building. With curatorial responsibility for the Commonwealth's artwork throughout the Capitol Square area, the Library of Virginia worked closely with the Department of General Services—assessing still-needed conservation for paintings and sculpture throughout the building, coordinating restoration of a variety of important pieces, and overseeing the packing and shipment to storage of hundreds of paintings, busts, and other works of art. Many items were moved to the Library for further conservation work and for the exhibition *Virginia Collects: Art from Capitol Square*. The Library also helped coordinate the conservation of the granite base of the Capitol Square equestrian statue of George Washington.

This year also marked a significant new initiative. The Library of Virginia received a grant from the National Endowment for the Humanities to support a major national pilot project coordinated by the Library of Congress—the National Digital Newspaper Program. During a two-year period, the project will support conversion of a variety of filmed newspapers to digital format. The initial test project is aimed at newspapers from the period 1900–1910; the Library will contribute film and electronic files

for at least six Virginia papers. The project also includes a strong preservation component, as scanned images will be made primarily from U.S. Newspaper Program-generated microfilm, with a preservation master of each reel to be submitted to the Library of Congress for archiving. In addition, NEH and the Library of Congress strongly encourage other uses for each state project. The Library, for example, will begin work on its own Virginia Digital Newspaper Program, offering a wider time span of digitized images and enhanced search capabilities.

These several examples of conservation-preservation activity barely capture the marvelous variety of projects. The Library of Virginia remains committed to this critical part of its mission, one that involves so many colleagues in the oversight, prioritization, coordination, processing, and sharing of significant archival and library materials.

THE LIBRARY OF VIRGINIA FOUNDATION

Since 1984, the Library of Virginia Foundation has provided the vision and leadership to enhance and extend the resources, influence, and accessibility of the Library of Virginia. As a nonprofit charitable organization, the Foundation receives grants, bequests, and donations from individuals, corporations, foundations, and other organizations in support of the Library.

The Library of Virginia is the guardian of Virginia's collective experience and the trusted steward of many priceless records that document America's historic path to freedom. Support for the Foundation amounts to a powerful statement that the preservation of Virginia's history and culture is valued by its citizens. In 2004–2005, the Semper Virginia Society was launched with hundreds of supporters joining us as guardians of Virginia's past. Through membership, these Virginians and other supporters around the country became guardians of the world's most comprehensive collection of materials about Virginia and early America. These members helped the Library to continue to tell the nation's story, Virginia's story, and your story. Support from members of the Semper Virginia Society helps acquire new materials and preserve the Library's exceptional books, maps, and artifacts. These gifts also made it possible for the Library to host special events like:

Working Out Her Destiny: Women's History in Virginia—an exhibition

Alan M. and Nathalie P. Voorhees Lectures on the History of Cartography

Grand Opening of the exhibition *Virginia Collects: Art from Capitol Square*

Annual Literary Celebration honoring Virginia Authors

Individual citizens, private foundations, and corporations also lent their support to the Semper Virginia Society by providing funding for a variety of special programs and projects for the Library this year. A major project for the Foundation last year that continues in 2005–2006 is the renovation of the Library's exhibition gallery. Since the January 1997 opening of the new library building at 800 East Broad Street in downtown Richmond, the Library of Virginia has mounted a series of successful exhibitions that have helped make the Library one of the top ten attractions for visitors in the Richmond metropolitan area. Last year the Library of Virginia hosted more than 120,000 visitors from around the world. The Library's exhibitions focus on aspects of Virginia's cultural and social history and draw upon the vast collections. The ability to offer visitors a professional exhibitions program has allowed the Library to work with renowned institutions such as Colonial Williamsburg, the National Museum of American History, and the Massachusetts Historical Society.

The gallery renovation offers the opportunity for the Library to modernize its exhibition capabilities and better serve its visitors. Improvements include adding modern



George Garrett, recipient of the 2004 lifetime achievement award, and Edward P. Jones, winner of the 2004 fiction prize for *The Known World*.



Christina Nuckols, Ann Compton (ABC News), and Margaret Edds at the reception following the History Makers panel for the "Virginia Women in History Symposium."

display cases and touch-screen kiosks, and making the exhibition hall more open and appealing. New cases and interactive kiosks will allow visitors the opportunity to see and access materials that are currently unavailable for public use.

An annual project, the literary awards celebration honors outstanding Virginia authors and recognizes outstanding philanthropic support of the Library of Virginia. The 7th Annual Library of Virginia Awards Celebration Honoring Virginia Authors & Friends, held on October 16, 2004, highlighted the work of nine authors and celebrated the lifetime achievement of George Garrett. In addition to support

from the Foundation, funding to support these important annual literary awards was provided by the Library, Media General, Dominion, The Wish You Well Foundation, The Virginia Center for the Book, the Ukrops/First Market Bank Foundation, The Fairfax Center for the Book, The Community Ideas Station and *Style Weekly*. Two new awards were added in 2004 with the support of James River Writers. For the first time, a People's Choice Award was given in the categories of fiction and nonfiction. Winners were selected by readers from across the commonwealth through online voting and voting opportunities at local libraries and bookstores.

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A NON-PROFIT CORPORATION THAT SUPPORTS THE LIBRARY OF VIRGINIA
STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2005

REVENUE, GAINS & OTHER SUPPORT

CONTRIBUTIONS

Contributions & Gifts	\$324,959
Investment Income	3,482
Net Appreciation in Fair Value of Investments	205,547
Library Gift Shop Revenue & Other Revenue	60,164
Net Assets Released from Restrictions	158,947
<hr/>	
Total Revenues, Gains & Other Support	594,152

GRANTS, EXPENSES & LOSSES

GRANTS TO THE LIBRARY OF VIRGINIA

Program Services & Grants for the Library of Virginia	\$385,159
Supporting Services	
Management & General	113,025
Fundraising	128,973
Library Gift Shop	34,723

Total Grants & Expenses	661,880
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Total Expenses & Losses	661,880
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Increase (Decrease) in Net Assets	(67,728)
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Net Assets, Beginning of Year	4,015,303
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Net Assets, End of Year	3,940,974
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THE LIBRARY OF VIRGINIA FOUNDATION
STATEMENT OF FINANCIAL POSITION AS OF JUNE 30, 2005

	UNRESTRICTED	TEMPORARILY RESTRICTED	PERMANENTLY RESTRICTED	TOTAL
ASSETS				
Cash & Cash Equivalents	\$ 152,426	\$ 46,677	\$ -----	\$ 199,103
Promises to Give	8,335			26,700
Investments	3,734,998	284,558	175,000	4,194,556
Investment Income Receivable	14,505			14,505
Inventory	33,145			33,145
TOTAL ASSETS	\$ 3,945,304	\$ 331,235	\$ 175,000	\$ 4,451,539
LIABILITIES & NET ASSETS				
Liabilities				
Accounts Payable	\$ 4,330	\$ -----	\$ -----	\$ 4,330
Net Assets	3,940,974	331,235	175,000	4,447,209
TOTAL LIABILITIES & NET ASSETS	\$ 3,945,304	\$ 331,235	\$ 175,000	\$ 4,451,539

SERVING THE NEEDS OF OUR CONSTITUENTS

The trained professionals on the Library's staff exemplify an outstanding work ethic, striving to meet the diverse needs of our constituents while confronting an ever-more complex set of commitments.

LIBRARIES

Recognizing the necessity for a comprehensive study of the state's public libraries, the Library of Virginia contracted with the consulting firm of Himmel & Wilson to conduct a study, "Inventing the Future of Public Library Service in Virginia." The study will focus on the 91 Virginia public library systems and the factors that will influence the future of their development. The results of the study will guide the Library in meeting the needs of the Commonwealth's public libraries.

The Library continues to offer guidance and assistance to libraries, localities, local library boards, and to citizens interested in establishing library services. This fiscal year the annual meeting of public library directors attracted 57 participants for programs focusing on planning, leadership, and technology, as well as issues facing new directors. The Library through its human resources department also provided library directors with training on the federal Fair Labor Standards Act.

The staff of the Library Development and Networking Division coordinated and presented annual trustee workshops for more than 135 trustees at six locations around the state. Sessions included "Using Data Effectively," "Technology," "Planning," and Self Assessment for Library Boards." Staff conducted training for new library directors in Amherst, Buchanan, Craig, and Cumberland Counties and the City of Clifton Forge. Sessions on hiring new directors were held for the Richmond, Caroline County, and Eastern Shore libraries.

The annual Summer Reading Program workshops were held in Roanoke, Charlottesville, and Williamsburg. More than 320 library staff attended to learn more about the FUNtastic Reading for children and the READiculous program for teens. FUNtastic Reading featured artwork of frolicking feline circus performers by children's author/illustrator Phoebe Snow. READiculous used a humor theme to attract older readers. The artwork for the teen program featured photographs of teens from the Henrico County Public Library.

In fiscal year 2005 the Library of Virginia brought together its literacy services under the umbrella term "Growing Readers." The consolidation of these services reflects the increased importance of literacy as an issue for the state's public libraries. The Library of Virginia is committed to building the capacity of libraries to respond to the literacy needs in communities around Virginia. The Library conducted a Growing Readers conference in April 2005 for 67 public library youth specialists, covering literacy development and best practices for libraries. Library Development staff compiled a Growing Readers notebook which was distributed to each library system in the state. The notebook assists libraries in assessing their response to community needs and lists specific ways to improve literacy services. These efforts build on current Library programs such as the summer reading program and Read Aloud to a Child Week.

The Library also participated in the planning for the launch of Smart Beginnings. This planned initiative begun by Governor Mark Warner will drive a coordinated, comprehensive system of state and local, public and private resources to strengthen the ability of all Virginia families to provide a smart

beginning for children from birth to age five. The Library of Virginia is working to ensure that the state's public libraries will be active participants in the initiative.

In the fall of 2004, the Bill & Melinda Gates Foundation awarded \$276,640 to the Library of Virginia as part of the Staying Connected grant program. The grant funds were used to help public libraries purchase more than 450 computers that are being used to sustain free, public access to the Internet. Grant funds were also allocated to provide technology training to public library staff. To date, classes have been offered on topics which include improving search skills on the Web, planning for future technologies, and using software such as Microsoft Word and Excel. In addition, four libraries were awarded grants for small training labs consisting of six computers and a digital projector. The availability of training equipment has enabled these libraries to offer basic computer classes to their patrons and staff members. The Staying Connected program will continue through the spring of 2007.

Partnerships with other state agencies and private organizations remain an important aspect of the Library's efforts. This fiscal year the Library collaborated with groups such as the state Parent Teacher Association, the Department of Social Services, the Department of Education, and Reach Out and Read.

Library staff traveled 43,134 miles to provide support and training for public libraries. Nearly 4,600 individuals attended the workshops, training sessions, and meetings offered by Library staff for public library staff, boards, and trustees.

STATE AND LOCAL ENTITIES

Identifying, organizing, and accessing information; preserving government records; and properly disposing of unneeded records are among the Library's greatest challenges. A core responsibility of state government is to maintain the record of its policies, decisions, and activities and make information available to citizens. The staff of the Records Management and Imaging Services Division continues to assist local and state agencies with cost-efficient and effective records management. This fiscal year Library Records Management staff conducted and participated in 65 workshops, panel discussions, conferences, and presentations reaching 2,659 individuals.

In 2005 the Library expanded its subscription to NewsBank, the world's largest newspaper database, to more than 550 newspapers from across the country. Now, through the Library's Web site, state legislators and government officials can have free in-office access to these newspapers.

Staff from the Records Management and Archives and Information Services divisions worked closely with members of the General Assembly and other affected constituencies on a comprehensive review of the Virginia Public Records Act. One goal of the review was development of proposed legislation dealing with the preservation and accessibility of electronic records. Capturing and preserving electronic records today and for the future will present challenges not only for the Library of Virginia but also for state and local governments. The VPRA study focused as well on the Library's State Documents and Depository Library system. The Library hopes that legislation resulting from the study will clarify several definitions in the *Code of Virginia* as well as the Library's authority for electronic records and publications.

LECTURES AND EVENTS

The Library of Virginia continues to sponsor activities and programs and to collaborate with other institutions and groups on well-received programs. These public programs engage visitors and encourage a better understanding of the Library's vast collections, as well as an appreciation of Virginia's history and culture.

The "Virginia Women Through Four Centuries" symposium held at the Library on March 18–19, 2005, featured some of the best-known historians and researchers in the field of women's history. The symposium was held in conjunction with the exhibition *Working Out Her Destiny: Women's History in Virginia*. Groundbreaking historian Anne Firor Scott offered opening remarks for the symposium and Suzanne Lebsock, author of *A Share of Honour*, guided a discussion of recent research and of questions that remain for future historians. A History-Makers Panel with Virginia Women who have been pioneers in business, education, law, and the media was also a highlight of the symposium.

The Library collaborated again this year with the Museum of the Confederacy on its annual lecture series. This year's program was a one-day symposium at the Library of Virginia on April 23, 2005. "Beyond 1865" concentrated on how the war ended and featured presentations by Noah A. "Andy" Trudeau, Mark L. Bradley, D. Alan Harris, and David W. Blight.

Dr. Cynthia A. Kierner presented the Fifth Annual Governor Henry Lecture, jointly sponsored by the Library and the Patrick Henry Memorial Foundation. "Patrick Henry's Dependents: Women and Families in Revolutionary Virginia" was the topic of the well-received lecture.

The Library was a cosponsor of the James River Writers annual conference, held October 1–2, 2004, at the Library of Virginia. James River Writers is a non-profit Richmond-based group of professional writers and friends of literature dedicated to promoting the art of writing and the love of books in Virginia. Journalist and author Mark Bowden was the keynote speaker for the conference, which attracted an enthusiastic crowd to hear editors, writers, and agents speak about the craft and profession of writing.

Virginia author David Baldacci hosted the 7th Annual Library of Virginia Celebration Honoring Virginia Authors & Friends on October 16, 2004. Edward P. Jones won the fiction prize for *The Known World*. Suzanne Lebsock won the nonfiction prize for *A Murder in Virginia: Southern Justice on*



Members of the History Makers panel at the "Virginia Women Through Four Centuries" symposium: Meyera Oberndorf, mayor of Virginia Beach; Elizabeth B. Lacy, first woman on the Supreme Court of Virginia; Ann Compton, first woman assigned by a network news organization to cover the White House on a full-time basis; Belle Wheelan, Virginia's Secretary of Education and the first black female to serve as president of a two- or four-year public institution of higher education in Virginia; and Eva S. Hardy, Senior Vice President for External Affairs and Corporate Communications for Dominion.



Christina R. Brown and Daisy Howard-Douglas at the "Virginia Women Through Four Centuries" symposium.

Trial. Debra Nystrom took the poetry prize for *Torn Sky*. This year marked the inauguration of the People's Choice Awards for fiction and nonfiction, cosponsored by the James River Writers and the Library of Virginia. The inaugural fiction prize went to *The Known World* by Edward P. Jones and the nonfiction prize went to *Southern Lady, Yankee Spy* by Elizabeth Varon. The People's Choice winners were chosen by readers voting in local bookstores and libraries and online at the Library's and James River Writers' Web sites.

The free noontime series of "Mining the Treasure House" talks again this year provided an opportunity for researchers and Library staff to discuss unique items in the Library's collections and ways to use the collections. These talks sponsored by the Virginia Heritage Resource Center at the Library attracted an average audience of 50 interested guests. Topics for this fiscal year were:

- Virginia Capitol building
- African American barbers in Richmond
- The Shenandoah backcountry in the 18th century
- Researching Virginia and Richmond buildings (two talks)
- Slave housing
- The retirement papers of Thomas Jefferson
- Chesterfield County archaeology
- A slave freedom suit

The Virginia Heritage Resource Center also sponsored a presentation at the Handley Library in Winchester on the Library of Virginia's collections. Additional trips are planned next fiscal year for other off-site presentations and workshops on the Library's collections.

The Library continued its commitment to the literary heritage of the commonwealth by hosting eight noontime lectures that drew an audience of nearly 500 visitors. Presenters included Melvin Patrick Ely speaking on his Bancroft Prize-winning book *Israel on the Appomattox: An Experiment in Black Freedom*, Patricia Brady speaking on her book *Martha Washington: An American Life*, and Peter Carmichael on *The Last Generation: Young Virginians in Peace, War and Reunion*.



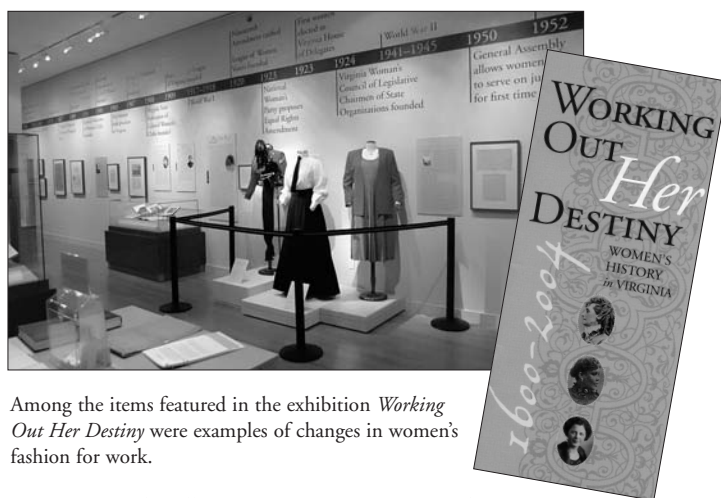
A woodwind trio from the Richmond Symphony gives a free concert at the Library of Virginia.

HIGHLIGHTING THE LIBRARY'S COLLECTIONS

The Library's exhibitions continue to interest visitors and highlight outstanding collections. The exhibitions brought together subject specialists from across the Library to develop content for several exhibitions highlighting archival collections and the archival process. Exhibitions continue to find renewed life as permanent pages on the Library's Web site and as traveling shows to libraries and museums across the commonwealth.

The major exhibition for the fiscal year was *Working Out Her Destiny: Women's History in Virginia*, opening August 2, 2004, and continuing through March 26, 2005. The exhibition examined the development of women's history in Virginia as a scholarly pursuit since the groundbreaking 1984 exhibition *A Share of Honour*. Materials displayed came from the Library of Virginia as well as from the Virginia Historical Society, the Virginia Military Institute, the Valentine Richmond History Center, and from private collectors. A traveling panel version of the exhibition has been developed and several venues identified for the exhibition, the first being the History Museum of Western Virginia in Roanoke.

Virginia Collects: Art from Capitol Square opened in the gallery on April 18, 2005, highlighting 50 works of art from the State Capitol, the Library, the Executive Mansion, and the Virginia Supreme Court. Co-curators Tracy L. Kameron and Barbara C. Batson co-authored a complementary volume, *A Capitol Collection: Virginia's Artistic Inheritance*, which includes essays and photographs of the most outstanding works from the exhibition as well as Capitol Square sculpture, the Houdon Washington, and the historical painting by Eugene Lami.



Among the items featured in the exhibition *Working Out Her Destiny* were examples of changes in women's fashion for work.

Working Out Her Destiny included displays in the lobby through most of the year. Replacing it was *What Is an Archives?*, the first of three exhibitions exploring the archival collections at the Library, each of which was on display for four months. *What Is an Archives* highlighted the work required to process archival collections and the range of the archival collections at the Library. The exhibition was produced by a team of archivists who chose materials for display and wrote the text.

Succeeding the section from *Working Out Her Destiny* in the café cases was a small display honoring the centennial of the Virginia Library Association, a statewide organization of librarians and the interested public that began in 1905 at the urging of state librarian John P. Kennedy. The display went up on April 4, 2005, and continued through July 25, 2005.

Telling the Story: Virginians in Wartime (December 6, 2004–January 29, 2005) was a two-case, short-term exhibition. This display publicized the Library's efforts to collect materials relating to Virginians' roles in wars during the 20th century. Materials displayed included the jacket and call-up cards from Ashby Mayo, who later served as postmaster for Scottsville; materials from the Edwards's family illustrating its contributions to three wars (World War I, World War II, and



Mary Jane Board tours *Virginia Collects: Art from Capitol Square*.

Vietnam); a scrapbook from the Motor Torpedo Boat Squadron Three (World War II); and World War I materials from the Howard Upshur Creery papers and the Mary Derrickson papers.

The Library produced *Old Dominion Songsters: Traditional Blues in*

Virginia, a traveling panel exhibition, for the Fredericksburg Area Museum & Cultural Center, site of Blues in the 'Burg in September 2004. Staff from the Publications Division worked with the director of Blues in the 'Burg and staff of FAMCC to pull together an exhibition of instruments and music to accompany the panel exhibition. The Library of Virginia received a discretionary grant of \$2,000 to produce the traveling component, which was offered free to public libraries across the state. *Old Dominion Songsters* has been to two branches of the Southside Regional Library (Victoria and South Hill) and the Northumberland County Public Library. The exhibition is fully booked through 2008 at public libraries in every region of the state.

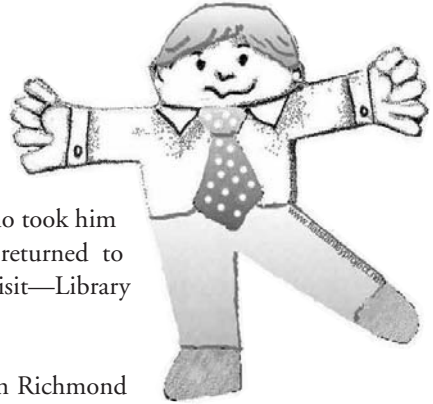
The Library continues to travel the exhibition *Virginia Is For Lovers*, co-produced by the Library and the Virginia Tourism Corporation. The VTC handles transportation of the exhibition that will be on display at venues throughout the state.

The Library of Virginia once again hosted the poster display of notable Virginia women sponsored by the Virginia Foundation for Women. The posters were displayed in the lobby from March to July. The posters will complement the panel exhibition *Working Out Her Destiny* at the History Museum of Western Virginia. The Virginia Foundation for Women is no longer able to produce its annual poster and exhibition commemorating Virginia women.

VISITING THE LIBRARY AND USING ITS INCOMPARABLE COLLECTIONS

In fiscal year 2005 more than 120,000 people visited the Library of Virginia. These visitors consulted and examined the Library's growing collections of materials from and about Virginia. They included genealogists, legislators, librarians, students, scholars, teachers, historians, delegations from other states, records managers, literature and history lovers, writers and poets, musicians, state employees, art lovers, architects, tourists, and more.

One of the more unusual visitors this fiscal year was Flat Stanley, a 10-inch paper doll enclosed in a letter from a Covina, California, fifth-grade class. The Flat Stanley Project was devised by a group of teachers who wanted to provide students with an opportunity to write letters and explore the world around them. The Library's Flat Stanley was adopted by the Archives Research Services staff, who took him to the stacks, the reference desks, and the vault. Flat Stanley returned to California in an envelope filled with memorabilia from his visit—Library brochures, bookmarks, a pencil, and a pair of white cotton gloves.



Many Library users never enter the handsome facility in downtown Richmond or journey to the State Records Center in Henrico County. They enter the Library's electronic universe through e-mail, telephone, fax, or even old-fashioned pen and paper. These requests came from virtually every state, the District of Columbia, and numerous foreign countries. For example, a patron in Washington state contacted Archives Reference for vital statistics information so he could put a marker on his grandmother's grave in Smyth County. His grandmother died when his mother was only five or six. The patron was able to fulfill his dying mother's final request and place a grave marker on his grandmother's grave because of a staff member's assistance and kindness.

Many of the requests received by the Library were for information not instantly retrievable in today's age of Web surfing. These questions required an understanding of sources and organizations that might not provide information that is readily accessible on the Web. The members of the Library's professional reference staff used their expertise to locate the most reliable sources to answer complex questions from a variety of customers. For example, staff researched and responded to questions about when Virginia adopted its current budget format and when the General Assembly adopted the Restroom Equity Bill, as well as gathering demographic, social, economic, and housing data for Virginia's 7th House of Delegates district. Another interesting request came from the Governor's Office, which needed information on how the Virginia state quarter, released in October 2000, was designed.

The Library continues to share its resources not just with Virginia residents but nationally and globally. More than 1.8 million people from around the world visited the Library's Web site and viewed an ever-growing number of online resources through the Internet from their home, office, school, or library during the last fiscal year. Web users had access through the Integrated Library System to more than 1.5 million online bibliographic records of the Library's manuscript, book, government document, and other collections, twenty-four hours a day, seven days a week. The ILS allows online visitors to view digital images related to records they search.

The Library of Virginia's incomparable holdings tell the story of Virginia and of all Virginians. Special Collections is responsible for those items that are especially rare and unique, including rare books,

broad­sides, sheet music, photographic images, and fine art. Patron reference requests this fiscal year were submitted to Special Collections, for example, by the American Bar Association's Museum of Law, the Fredericksburg Area Museum, *National Geographic*, WHRO-TV, the University of Virginia's Center for Politics, *Style Weekly*, Norfolk State University, *Virginia Wildlife* magazine, the Colonial Williamsburg Foundation, the Historic Sandusky Foundation, the African American Heritage Preservation Foundation, the Virginia Department of Historic Resources, and the Pennsylvania Academy of Fine Arts.

The Library's extraordinary collections of books, periodicals, government publications, and microforms totaled 1,830,596 as of June 30, 2005. These figures include 43,789 reels of newspaper microfilm and 668,651 federal government publications. The Library's archival collections include approximately 97.7 million items. The collections also include 41,005 reels of microfilm, 44,597 maps, and 59,515 architectural plans and drawings. These remarkable collections were widely used the past fiscal year, not only by individual researchers but in books, television news programs, articles, exhibitions, historic markers, and dissertations, as well as in not-so-traditional ways such as Web exhibitions, school-curriculum CDs, a lapel button, and even a musical theater production.

The many thousands of people who have visited the Library, used its Web site, or used its reference services to answer their many and varied questions can attest to the value of the Library's collections and staff expertise.

MANAGING AND PRESERVING THE RECORDS OF STATE AND LOCAL GOVERNMENT

The Library of Virginia serves state and local government as the lead agency providing assistance with the management of public records. Through its records management program the Library works to identify strategies, best practices, and solutions to records management for state and local government agencies. The records management program is a cooperative effort to assist public officials in managing records efficiently and preserving those records of enduring value. Public records and the information they contain represent an important resource for citizens, individual agencies, and government. An effective records management plan enhances the ability to locate records quickly and efficiently and serve the public's needs.

This fiscal year staff representing the records management, collection management, and archival programs participated in a legislative study of the Virginia Public Records Act, the core statutory basis for the state's records management efforts.

Education continues to be an important part of the records management program. Staff conducted 61 workshops, panel discussions, and presentations this fiscal year, reaching nearly 3,000 people. These outreach efforts resulted in additional requests for training and consultation services. More than 300 state and local records offices contacted the Library for advice on records issues this fiscal year.

Five previously approved General Schedules were updated, and 24 agency-specific schedules were also approved and updated. This fiscal year the State Records Center added 8,133 cubic feet of records for a total of 77,810 cubic feet. This generated \$239,567 in storage fees for the year. Records from the Virginia Department of Emergency Management damaged by Hurricane Gaston were stabilized in the blast freezer at the State Records Center. Records Center staff also assisted the West Virginia State Archives with pest eradication of archival records using the blast freezer and pest eradication chamber.

The demand for skilled and trained records managers in both the public and private sectors coupled with the retirement of key staff members resulted in frequent personnel changes this fiscal year. The resignation of the state records administrator and work on the agency's strategic plan resulted in a realignment of management responsibilities and organizational changes that became effective in July 2005.

MANAGING PUBLIC SUPPORT

The Library of Virginia is an agency of the commonwealth governed by the financial management regulations of the state and accountable to the Executive Branch for the use of its funds. Financial transactions are reviewed by the Office of the State Comptroller and audited by the State Auditor of Public Accounts.

More than \$19 million of the agency's nearly \$39 million state allocation is pass-through money. State aid to support local libraries accounted for \$16,034,533 in fiscal year 2005. Additional pass-through funds were designated for cash transfers and for building rent paid to the Department of General Services.

In 1996 Congress enacted the Library Services and Technology Act to improve citizens' access to information through technology and to provide information empowerment through special services. Federal funding is provided by the Institute of Museums and Library Services. The funds are used to pay for the licensing of the databases for Find It Virginia, which provides free library service 24 hours a day at home, at work, or anywhere Virginians connect to the Internet. LSTA funds also underwrote the annual Summer Reading Program for public libraries, the continuing education courses provided by the Library of Virginia for public library staff and trustees, and covered staffing costs for some information technology and library development personnel.

The Statement of Revenues and Expenditures for fiscal year 2005 has been stated using a cash basis of accounting, as mandated by the state.

LIBRARY SERVICES AND TECHNOLOGY ACT ADVISORY COUNCIL

The twelve-member council provides advice to the Librarian of Virginia and the Library Board on the overall management and direction taken to implement the provisions of the federal Library Services and Technology Act in Virginia.

Diane Adkins PITTSYLVANIA COUNTY PUBLIC LIBRARY	Charlie Makela VIRGINIA DEPARTMENT OF EDUCATION	John D. Stewart VIRGINIA BEACH PUBLIC LIBRARY
Peggy Baggett VIRGINIA COMMISSION FOR THE ARTS	Mary Mayer-Hennelly TIDEWATER COMMUNITY COLLEGE	John E. Ulmschneider VIRGINIA COMMONWEALTH UNIVERSITY LIBRARIES
John Halliday JEFFERSON-MADISON REGIONAL LIBRARY	Charlotte L. Parsons WASHINGTON COUNTY PUBLIC LIBRARY	Elsie Weatherington VIRGINIA STATE UNIVERSITY
Terry Long VIRGINIA STATE LAW LIBRARY	Oakley Pearson TALKING BOOK CENTER, STAUNTON PUBLIC LIBRARY	Virginia E. Young MCGRAW-PAGE LIBRARY, RANDOLPH-MACON COLLEGE

THE LIBRARY OF VIRGINIA—STATEMENT OF REVENUES AND EXPENDITURES
CASH BASIS

FOR THE YEARS ENDED JUNE 30, 2004 AND 2005

REVENUES	2004	2005
State General Fund Appropriations	\$27,920,287	\$28,181,341
LSTA State Grant	3,589,558	4,216,731
Public Library Construction—Title II	0	366,898
Virginia Newspaper Project—NEH	220,380	191,700
National Historical Publications & Records Grant	42,395	0
Dictionary of Virginia Biography Project	0	114,500
Fees & Services	533,794	722,260
Library of Virginia Foundation	335,051	240,455
Gates Foundation	276,640	0
Preservation of Circuit Court Record Fees	4,124,707	3,604,428
	<hr/>	<hr/>
TOTAL REVENUE	\$37,042,812	\$37,638,313*
EXPENDITURES		
Payroll & Benefits	9,161,080	9,679,488
Contractual Services	4,070,992	4,800,209
Supplies & Materials	423,014	407,065
Equipment & Plant	871,355	1,126,393
Continuous Charges (Rent, Insurance, etc.)	2,527,630	2,551,794
Aid to Localities	18,285,572	16,887,870
Other Expenditures, Transfers, Refunds of Prior Year Expenditures	341,590	120,825
	<hr/>	<hr/>
TOTAL EXPENDITURES	\$35,681,233	\$35,573,644
NET REVENUES IN EXCESS OF EXPENDITURES	\$1,361,579	\$2,064,669
Carryforward from Prior Year	\$4,953,449	\$6,315,028
	<hr/>	<hr/>
Ending Fund Balance	\$6,315,028 ¹	\$8,379,697 ²
	¹ Restricted \$6,315,028 Unrestricted \$0	² Restricted \$8,379,697 Unrestricted \$0

*From the Library's total revenue in FY 2005, \$19,599,027 are pass-through funds. These funds are designated for aid to localities, building rent paid to Department of General Services, and cash transfers. Pass-through funds cannot be used for Library of Virginia operations. Pass-through funds reduced net operating revenue for FY 2005 by \$19,599,027.

BREAKDOWN OF FY 2005 PASS-THROUGH FUNDS:

Aid to Localities

General Fund: \$16,034,533

Non-General Funds: \$853,337

Rent

General Fund: \$2,368,586

Interagency Transfers

Non-General Fund: \$342,571

ADDING UP OUR IMPACT

VISITATION

The Library continues to attract historians, public officials, students, educators, business people, genealogists, and other citizens from across Virginia, the United States, and around the world.

2000–01	2001–02	2002–03	2003–04	2004–05
117,782	146,996	108, 116*	103,565*	120,302**

*Because of budget cuts and layoffs the Library of Virginia's reading rooms and collections closed to the public on Mondays effective October 21, 2002.

**The Library of Virginia's reading rooms re-opened to the public on Mondays effective September 13, 2004.

REFERENCE AND RESEARCH SERVICES

Reference and research figures reflect written, telephone, and in-person queries. The Library of Virginia began accepting e-mail reference requests from Virginia residents in 2001.

2000–01	2001–02	2002–03	2003–04	2004–05
64,530	63,899	65,306	87,982	90,002

INTERLIBRARY LOAN

Interlibrary Loan figures reflect the number of items circulated through this service.

2000–01	2001–02	2002–03	2003–04	2004–05
12,493	13,387	12,181	11,408	11,843

ACQUISITIONS

The Library of Virginia, the research and reference center at the seat of Virginia government, is charged with collecting and maintaining comprehensive collections documenting the commonwealth's history. Acquisitions include books, bound periodicals, and microform materials.

2000–01	2001–02	2002–03	2003–04	2004–05
8,184* purchased	7,774** purchased	4,991** purchased	3,526 purchased	5,815 purchased
7,315 donated	6,723 donated	5,343 donated	2,017 donated	4,319 donated

*Due to budget reductions, year-end money was unavailable for purchases.

**The continuing state budget crisis resulted in limited funding for acquisitions.

ARCHIVAL ACCESSIONS

The Library accessioned 1,300 cubic feet of archival materials in 2004–2005. This includes:

667.38 cubic feet of state records;

563.21 cubic feet of local records; and

69.74 cubic feet of business, organizational, military and church records, as well as personal papers.

CIRCULATION SERVICES

Information is available from the Library of Virginia through in-Library usage in the reading rooms, checkout for use at home or office, interlibrary loan, and Reference and Research Services either by phone, letter, fax or e-mail. Library patrons used 248,998 items from the collections in 2004–2005.

ASSISTING THE LIBRARY WITH ITS MISSION:
STATE HISTORICAL RECORDS ADVISORY BOARD

The eleven-member board continues its efforts to preserve the documentary heritage of Virginia. The board has worked cooperatively with repositories across the state since 1976 to facilitate federal grants for archival work.

In 2005, the board's coordinator and deputy compiled the new *Manual for SHRAB Members* and developed an orientation presentation available on the Library's Web site. Both the manual and the orientation were distributed to State Historical Records Advisory Boards nationwide by the Council of State Archivists.

Conley L. Edwards III
State Coordinator and State Archivist
RICHMOND

Jennifer Davis McDaid
Deputy State Coordinator
RICHMOND

Brooks Miles Barnes
ONANCOCK

F. Wayne Dementi
MANAKIN-SABOT

Ervin L. Jordan, Jr.
CHARLOTTESVILLE

Joyce A. Kistner
BRISTOL

Michael Anne Lynn
LEXINGTON

Curtis A. Lyons
RICHMOND

Amy B. K. Muraca
FREDERICKSBURG

Frances S. Pollard
RICHMOND

Susan A. Riggs
WILLIAMSBURG

THE VIRGINIA SHOP AT THE LIBRARY OF VIRGINIA

The retail operation at the Library of Virginia reopened as The Virginia Shop at the Library of Virginia in April 2005 after many months of planning and weeks of reconstruction.

The transformation began with a review of shop operations that was conducted by independent consultants during the previous fiscal year. The results were provided to the Foundation and, after review, the Foundation Board determined that repositioning the shop from the Foundation to a more direct relationship to the Library was the appropriate placement in the organization. The shop, which was previously operated as part of the Library Foundation, reopened under the Finance and Administrative Services Division as part of the Library of Virginia.

The name The Virginia Shop was selected by a committee organized in the fall of 2004 to plan and develop the new retail operation for the Library. The committee also determined that the mission of the shop should be directly related to the Library's mission and developed the following:



To provide quality merchandise related to the collections, exhibitions, and programs of the Library; build public awareness of the Library through products and programs; financially support the Library's mission through the sale of related products; and advance knowledge of Virginia history and culture through the sale of the Library's products as well as selected merchandise from other institutions and publishers.

In keeping with that mission, the shop sells Library publications and images from the collections as well as Virginia-related merchandise that will appeal to a variety of patrons and visitors.

Renovations began in January 2005 and included new fixtures, carpeting, painting, and lighting to enhance merchandising plans. The agency's graphic designer created handsome signage and a new logo for the shop. New graphic panels were added to enhance shop displays highlighting current exhibitions and recent publications.

The Virginia Shop displays a sampling of the vast collections held at the Library and provides visitors an opportunity to purchase one of the many gifts, publications, and prints offered to promote Virginia's history and culture.



SUPPORTING CITY, COUNTY, AND REGIONAL LIBRARIES

Since 1904 the Library of Virginia has assisted localities in the provision of public library services. John Pendleton Kennedy, state librarian from 1903 to 1907, took the lead in efforts to extend libraries into areas of the state that had no circulating libraries, linking the establishment of public libraries to the effort to improve public education. He also convened a meeting of librarians and educators who founded the Virginia Library Association on December 6, 1905. The group selected him as its first president.

In 1936 the General Assembly enacted the cornerstone legislation supporting public libraries. The legislation, which remains in the *Code of Virginia*, states: “It is the policy of the Commonwealth, as a part of its provision for public education, to promote the establishment and development of public library service throughout its various political subdivisions.”

Funding for local libraries and the expansion of library service into all Virginia counties continues as a priority for the Library of Virginia. In fiscal year 2004, Craig County, in rural western Virginia, ended its status as the last county in the state without a public library. Adequate library funding to meet the needs of the citizens of the commonwealth remains a challenge.

State aid to support local and regional libraries began with an appropriation by the Virginia General Assembly in 1942 in the amount of \$50,000. The state aid formula in its current form seeks to improve services, bolster the maintenance and development of proper standards, and encourage the formation of regional libraries to provide more economical service and a broader range of services. State aid is awarded to eligible libraries based on Section 42.1-48 of the *Code of Virginia*. The formula used to distribute state aid to public libraries is based on local expenditures, square miles served, and population.

State aid is a valuable source of revenue for public libraries and accounts for approximately 10 percent of library budgets. The state aid formula also encourages local governments to play a significant role in funding local library services. The state requirements have encouraged localities to maintain and increase expenditures over time. During the past three decades local money has comprised the bulk of library funding. The Library of Virginia Board’s “Requirements Which Must Be Met in Order to Receive Grants-in-Aid” also govern this program.

FISCAL YEAR 2005 STATE AID TO LOCALITIES

Alexandria	198,617	Loudoun	216,025
Amelia (Hamner)	28,952	Lynchburg	184,147
Amherst	164,832	Madison	27,181
Appomattox Regional	290,094	Massanutten (Rockingham)	392,040
Appomattox (Jamerson)	37,453	Mathews	29,453
Arlington	210,307	Meherrin	131,998
Augusta	190,581	Middlesex	39,632
Bedford	232,927	Montgomery-Floyd	268,145
Blackwater (W. C. Rawls)	497,089	Narrows (Brammer)	9,591
Blue Ridge	387,577	Newport News	207,526
Botetourt	118,448	Norfolk	218,635
Bristol	174,018	Northumberland	39,013
Buchanan	89,603	Nottoway	36,348
Campbell	169,575	Orange	137,829
Caroline	37,593	Pamunkey	433,770
Central Rappahannock	698,104	Pearisburg	38,641
Central Virginia (Buckingham-Farmville)	73,683	Petersburg	172,176
Charles P. Jones	65,665	Pittsylvania	176,103
Charlotte	40,824	Poquoson	103,226
Chesapeake	214,662	Portsmouth	190,744
Chesterfield	228,655	Powhatan	50,047
Clifton Forge	19,541	Prince William	571,902
Colonial Heights	122,908	Pulaski	121,395
Craig	9,647	Radford	107,160
Culpeper	148,637	Rappahannock	26,120
Cumberland	19,260	Richmond City	210,272
Danville	179,242	Richmond County	19,732
Eastern Shore	109,242	Roanoke City	190,036
Essex	32,535	Roanoke County	190,043
Fairfax	541,821	Rockbridge	338,835
Falls Church (Styles)	172,683	Russell	68,371
Fauquier	186,873	Salem	161,446
Fluvanna	47,369	Shenandoah	120,983
Franklin	109,234	Smyth-Bland	243,429
Galax-Carroll	122,277	Southside	201,773
Gloucester	103,163	Staunton	175,341
Halifax-South Boston	108,072	Suffolk	187,275
Hampton	200,444	Tazewell	141,055
Handley Library	493,441	Virginia Beach	259,688
Henrico	227,578	Warren (Samuels)	106,659
Heritage Library	52,896	Washington	184,712
Highland	13,846	Waynesboro	174,502
Jefferson-Madison	642,354	Williamsburg	361,464
King George (Smoot)	65,120	Wythe-Grayson	150,457
Lancaster	64,484	York	183,145
Lonesome Pine	494,542	TOTAL	\$16,034,533

CIRCUIT COURT RECORDS: PRESERVING OUR LEGAL HERITAGE

The Library of Virginia and the Commonwealth's 120 circuit court clerks continue to work together through a unique program to preserve and make accessible the priceless historical records of the circuit courts. The Virginia Circuit Court Records Preservation Program, funded through a \$1.50 recordation fee, offers a variety of services to circuit court clerks, including installation of fire detection and security systems, security and preservation reformatting, records processing, microfilm reader printers, item conservation, and general preservation of court records. In fiscal year 2005, a portion of the revenue generated through this fee was used for 32 grants to 22 localities for a total of \$935,134.28.

The pilot project for digitally imaging historic ended chancery causes in Fauquier County and converting the images to microfilm was completed this fiscal year. The project produced 339,720 digital images which were converted to microfilm. The resulting image database, which is available through the Library's Web site, has proved as readable as the original records and is popular with Library Web users. The procurement of two digital conversion contracts continues.

Nine records processing positions at the Library of Virginia are funded by the Virginia Circuit Court Records Preservation Program. The enhancement of the Library's local records microfilm collection continues, including—as uniformly as possible for all localities—microfilm copies of pre-1900 court records. Staff members also worked this year to reduce the backlog of local records housed at the Library by continuing to flat-file, folder, and rebox materials, incorporating in-depth arrangement and description of court records of higher-research potential. The professional staff continues to process and index chancery records as well as processing other loose papers. In addition, the indexed chancery records data is entered into the Chancery Records Data Entry System, allowing for uniform searching of chancery records by the public in the new database. Work on mending and data entry, as well as processing deeds and wills, is ongoing.

THE CIRCUIT COURT RECORDS GRANT REVIEW BOARD

This five-member advisory board convenes twice each year to evaluate grant applications submitted by Virginia's circuit court clerks and to award grant funds for the processing, conservation-preservation, security, and enhanced access to circuit court records.

C. Ann Gentry
Circuit Court Clerk
GLOUCESTER COUNTY

Barbara R. Williams
Circuit Court Clerk
APPOMATTOX COUNTY

Charles "Vic" Mason
Circuit Court Clerk
KING GEORGE COUNTY

Conley Edwards
State Archivist

Carl Childs
Local Records Services Director

VIRGINIA CIRCUIT COURT RECORDS PRESERVATION GRANT PROGRAM

AWARDS FOR FISCAL YEAR 2005—A Cycle

LOCALITY	PROJECT TYPE	AWARDED
Scott County	Security System—Upgrade	\$6,528.00
Amherst County	Reformatting—Film to Paper	2,900.00
Newport News	Reformatting—Paper to Digital	60,667.00
Staunton	Reformatting—Paper to Digital	3,381.98
Sussex County	Reformatting—Paper to Digital	4,498.75
Bedford County	Processing—Loose Papers	43,183.82
Wise County	Processing—Loose Papers	30,761.00
Prince Edward County	Reader/Printer	10,671.89
Loudoun County	Preservation—Grant Addendum	4,355.00
Scott County	Preservation—Indexing	29,760.00
Augusta County	Item Conservation—Book	9,268.00
Campbell County	Item Conservation—Book	6,915.00
Dickenson County	Item Conservation—Book	550.00
Loudoun County	Item Conservation—Book	8,400.00
TOTAL:		\$221,840.44

AWARDS FOR FISCAL YEAR 2005—B Cycle

LOCALITY	PROJECT TYPE	AWARDED
King William County	Security System—Camera	\$14,810.00
Loudoun County	Security System—Camera	11,657.00
Nottoway County	Security System—Camera	12,808.00
Pittsylvania County	Security System—Camera	13,794.00
Prince William County	Security System—Camera	17,795.98
Rockbridge County	Reformatting—Chancery to Digital	522,885.00
Lee County	Reformatting—Paper to Digital	14,000.00
Wise County	Reformatting—Paper to Digital	5,115.00
Wise County	Reformatting—Paper to Digital	4,800.00
Loudoun County	Processing—Loose Papers	30,742.00
Caroline County	Reader/Printer	10,671.93
New Kent County	Reader/Printer	10,671.93
Accomack County	Item Conservation—Book	10,519.00
Campbell County	Item Conservation—Book	8,322.00
New Kent County	Item Conservation—Book	8,840.00
Pittsylvania County	Item Conservation—Book	4,177.00
Russell County	Item Conservation—Book	7,995.00
Dickenson County	Item Conservation—Book	3,690.00
TOTAL:		\$713,293.84

RECOGNIZING THE SERVICE OF OUR VOLUNTEERS AND INTERNS

The Library of Virginia's corps of dedicated volunteers and interns allows the Library to better serve its constituents. This year, the Library's 21 volunteers contributed more than 2,051 hours of service. The 14 interns who worked at the Library in fiscal year 2005 accounted for more than 1,120 hours of service to the Library.

Volunteers and interns photocopied materials for the *Dictionary of Virginia Biography*, shelved microfilm, researched the provenance of artwork, assisted with software upgrades, conducted hardware inventory, researched online exhibitions, and helped patrons in locating microfilm. They also worked in The Virginia Shop, helping with shipping and receiving, ordering supplies, maintaining inventory, and creating in-store exhibits. Graduate interns from the University of Virginia's Institute for Public History produced a bibliography and researched historical memory for *Myth and Memory: Understanding Four Hundred Years of Virginia History*, the Library's 2007 exhibition, advised staff about the rare book collection, assisted with research for authors writing *Virginia Women Through Four Centuries*, and checked accuracy and conducted primary research for the *Dictionary of Virginia Biography* project.

We salute our volunteers and interns for their efforts and commitment to the Library of Virginia.

FISCAL YEAR 2005 VOLUNTEERS

Beth Bond
Andrea Buono
Maria Crumbly
Meghan Cunningham
Amanda Daniel
Shirley Diller
Henry Grunder
Alice Hagerty
Mollie Hancock
Mary Henning
Charles Hill
Elizabeth Hill
Susan Kurzman
Elizabeth McDaniel
Adonis Moore
Melissa Oliver
Susanna Reynolds
Martha Rogers
Janet Sheridan
Brad Whitehead
Martha Williams

FISCAL YEAR 2005 INTERNS

Denise Breeman
Sammy Chowdhury
Rebekah Closs
Sarah Davis
Rebecca Dobyns
Julie Grimes
Carla Pool
Jason Poulos
Jacquelyn Reid
Andrew Scherer
Christine Sisic
Melissa Somosky
Megan Stubbendeck
Erin West



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